



MASON MOOR

PRIMARY SCHOOL

Date: _____

Absence levels and Medical Evidence

Dear Parent or Carer,

RE: Child: _____

Class: _____

I am writing to let you know that future absences for your child will only be granted using the code 'illness' if we receive medical evidence. Medical evidence includes: prescribed medicine labels (a photo sent to school) or appointment cards/letters (a photo sent to school).

We require this because your child's absences, so far this year, have exceeded the '95% and above' we expect and this is having an impact on their attendance overall.

As a school, we must ensure all children attend regularly. Whilst we appreciate that season illnesses and sickness occurs – where possible, your child should attend school if over-the-counter medicines can be used to support them.

Please, if you want us to help you in this regard, contact us and we can support you in whatever way we can.

Yours sincerely,

DJ Constable-Phelps .

Mr Daniel Constable-Phelps
Executive Headteacher