



Vocabulary	Meaning
Internet	A network that connects millions of computers worldwide
Device	A piece of electronic equipment
Danger	Something that may cause injury or harm
Protect	Keep from being harmed
Locate	To find the position of
Create	To make something
Rename	Give a new name
Search	Try to find something by looking
Shortcut	A shorter, quicker or easier way
Copy tool	Allows you to make something look exactly like something else
Paste tool	Allows you to put something copied into another part of the document
Type	To write something online by pressing keys
Text box	A box that people type things into the computer
Edit	Correcting or changing something
Highlight	To select text online
Background	The ground that is behind a main object
Change	To make or become different

Key knowledge – Adding Text to Google Slides

Make sure you highlight the text you want to edit first!

- This changes the font of the text.
- This changes the size of the text.
- This makes the text **bold**.
- This makes the text *italic*.
- This underline the text.
- This changes the colour of the text.

Key Knowledge - Keyboard

Keyboard – A panel of keys that operate a computer

Space bar – A long key on a keyboard to make space between words

Space bar